

## Contract Information:

Name: Ms. Gleason  
Email: [Brittney.Gleason@dtacademy.com](mailto:Brittney.Gleason@dtacademy.com)

Class Tag: Means of Communication.  
School's Phone Number: (760)530-7680

## Dress Code:

Please remember to dress your scholar in their mandatory dress code every day.

The dress code consists of the school shirt, navy blue or kaki bottom or jumpers (NO JEANS), and closed toe shoes.

School shirt must have school emblem. The girls may wear a white, gold, or navy-blue polo shirt if they are wearing a jumper. Boys may also wear a white, gold, or navy-blue polo shirt if they are wearing a vest. During the warmer and colder months, the students may bring hats to school to wear during recess. However, please make sure they are appropriate to wear to school. If you have any questions, please do not hesitate to ask me or a staff

member.

## Grading:

### ACADEMICS:

- 4 - Exemplary (Works consistently in the 90-100% range on objectives taught)
- 3- Proficient (Works consistently in the 80-89% range on objectives taught)
- 2 - Approaching Proficiency (Works consistently in the 70-79% range on objectives taught)
- 1 - Needs Improvement, below grade level (Works Consistently in the 60%- and lower range on objectives taught)

### EFFORT AND BEHAVIOR:

E=Excellent

G=Good

S=Satisfactory

N=Needs Improvement

U=Unsatisfactory

## Homework:

Homework: Homework will be given on a weekly basis. Scholars are expected to return their homework every Monday and reading logs. It is very important that your scholar reads at least 20 minutes every day and practices their spelling words. Again, folder binders with readings logs need to be signed and returned on Mondays.

**Homework Responsibility:** It is your child's responsibility to return their homework to school on Mondays.

Homework is due on Mondays so that your scholar has extra time to work on it/ finish it over the weekend. Please help your child with this responsibility. Please guide your child with the homework. All students should be able to do their work independently, but if you see that he/she needs help, please assist your child. If you have questions about your child's homework assignment, please leave me a note attached to the homework, send me an email, or contact me on Class Tag.

## Attendance:

In order to reach success your scholar needs to be at school every day and on time! Before your scholar attends school make sure they eat breakfast at home or at school. School begins at 8:00 a.m. – 3:00 p.m. and Tuesday's-Thursday's from 3:00 – 4:00 p.m. is homework/ tutoring hour. Scholars arriving after 8:00 a.m. will be mark tardy.

## Lunch:

Lunch: If your student is choosing to bring lunch, please ensure they bring it in a sealed lunch bag. Water bottles are allowed, but please only put water in water bottles. It will be hot at the beginning of the school year, so, I advise sending your scholar with a water bottle.

# Welcome to First Grade!!!

Welcome Parent(s)/Guardian (s),  
Hello and welcome to Ms. Gleason's' first grade classroom! I am very pleased and excited to be your scholar's teacher this year. My main goal is for your scholar to achieve success this year in every aspect they do! I want my scholars to develop a lifelong love of learning! With that being said, for your scholar to be prepared it is important that they understand that it is their responsibility to complete all assignments, homework and projects.





## Class Rules:

|                                     |  |
|-------------------------------------|--|
| 1. Be Proactive<br>Be Ready         | <ul style="list-style-type: none"> <li>• Participate</li> <li>• Be prepared</li> <li>• Kind words and actions</li> </ul>   |
| 2. Respectful Kind words and action | <ul style="list-style-type: none"> <li>• Take turns</li> <li>• Mindful of Materials/property</li> <li>• Personal Space</li> <li>• Language</li> <li>• Set positive examples</li> <li>• Honest</li> <li>• Try your best</li> <li>• Take responsibility for your actions</li> <li>• Rise above</li> <li>• Acceptable use of technology</li> <li>• Celebrate successes</li> </ul> |
| 3. Integrity<br>Be a role model     | <ul style="list-style-type: none"> <li>• Stay on task</li> <li>• Try everything asked of you</li> <li>• See it through to the end</li> <li>• Ask for help when needed</li> </ul>   |
| 4. Diligence<br>Stay on Task        |  |
| 5. Ensure Safety<br>Be aware        | <ul style="list-style-type: none"> <li>• Use materials and furniture appropriately</li> <li>• Maintain physical space</li> <li>• Keep hands, feet, and objects to self.</li> </ul>   |

## Donations and Classroom Supplies:

Items that can be beneficial for your scholar at home. If there are any concerns, please do not hesitate to ask ☺

- Crayons (Crayola) 24 pack (Please keep at home for homework)
- Pencils
- Dry erase marker
- Wide ruled lined paper

Wish List for our classroom ☺ (Any donations would be appreciated.)

- Kleenex
- Colored markers or pencils
- Hand Sanitizer
- Disinfecting Wipes
- Lysol Disinfecting Spray
- Crayons
- Pencils
- Notebook paper (Wide Ruled)
- Glue Sticks
- Construction Paper (All Colors and Sizes)
- copy paper
- White board markers
- Paper Towels
- Paper Plates
- Gallon Ziploc Storage Bags
- Ziploc Sandwich Bags
- Dry Erase Markers
- Book Donations.

## MISCELLANEOUS:

Please make sure all of your scholar's personal items (lunch boxes folders, jackets) have his/her name printed on it. Also, please DO NOT send any toys with your scholar to school.

It is my hope that we can work together with your scholar to make this upcoming school year a successful one. If you have any questions or concerns, PLEASE feel free to contact me. If you cannot speak to me in person, you can simply send a note to school with your scholar or email me at [brittney.gleason@dtacademy.com](mailto:brittney.gleason@dtacademy.com). Please sign and return the attached portion of this letter to indicate that you have read and understood it. I look forward to a fabulous school year! ☺

Sincerely,  
Ms. Gleason

